



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, May 6, 2020
STANDING PARKS AND RECREATION COMMITTEE REGULAR
MEETING 4:30 P.M. – 5:30 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

NOTICE **Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866)848-2216
CONFERENCE CODE: **5193676302**
To view the Agenda and Presentation Materials go to
Agenda Packet and Materials at: www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Chair Kevin Graves
Vice-Chair Bryon Gutow*

A. ROLL CALL

1. Call business meeting to order 4:30 P.M. – By Chair Graves
2. Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. March 4, 2020 Parks and Recreation DRAFT meeting minutes.
Motion by Chair Gutow to approve the Draft Minutes noted in Agenda C.
Second by Chair Graves.

D. DISCUSSION ITEMS

1. Discussion Regarding Landscape Update for Parks and Streetscapes.
Parks and Landscape Manager, Bill Engelman provided update on landscape maintenance he and the landscape team have been focusing on. He also expressed interest in beginning several heavier landscaping projects throughout the Town. He would like to construct a strategy to redesign Discovery Bay streets. Primarily, Parks and Landscape Manager Engelman would like to construct a layout in a quiet area to introduce a model for other locations.
Chair Graves expressed support and interest in finding an appropriate location for any model. He also

expressed interest in possibly inviting the public to look at the area proposed for improvement. Chair Gutow expressed gratitude for hard work and noticeable improvements throughout the Town. Chair Gutow expressed support to proceed with renovations in landscaping improvements. Town General Manager requested an update of cost and projected expense to present to the Board as part of the planning process.

Chair Graves spoke of the possibility to use Hoffman funds for Zone 8 landscaping enhancements.

2. Discussion Regarding Park & Recreation Update.

Town General Manager, Mike Davies gave an update on the continued closure of some parks. Recreation Programs Supervisor, Monica Gallo provided an update on how social distancing has affected recreational activities. Some whom had signed up for classes at the Community Center have been issued credit vouchers for future classes or have provided refunds. Also, an update was given on slight easing of social distancing regulations at parks. Recreation Programs Supervisor Gallo stated that although social distancing guidelines have become marginally modified, some activities continue to be discouraged. A list of allowed activities with gathering modifications was addressed.

E. FUTURE DISCUSSION/AGENDA ITEMS

F. ADJOURNMENT

1. Adjourn to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

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